

In accordance with Section 1118 the Garfield School District Washington Irving School #4 hereby agrees to implement the following statutory requirements for the 2018-2019 Parent Involvement Policy.

Washington Irving School #4 will take the following actions to:

1. Washington Irving School #4 will take the following actions to involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs. This should include the planning, review, and improvement of the school parental involvement policy under section 1118 of the ESEA:

Activity/Task (What will be done)	Staff responsible	Timeline	Communication	Accountability
Home and School Meetings, Title 1 meetings	Principal Home and School Staff, Home and School Executive committee, Title 1 Staff	September-June	Flyers, Website, School Messenger, Text systems	Sign in Sheets

2. Washington Irving School #4 will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

Activity/Task (What will be done)	Staff responsible	Timeline	Communication	Accountability
Title 1 annual meeting	Title 1 staff	September-June Day and Evening meeting	Flyers, Website	Sign in Sheets

3. The Washington Irving School #4 will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:

Activity/Task (What will be done)	Staff responsible	Timeline	Communication	Accountability
HSA Meetings, Back to School night, Parent Teacher conferences, Parcc results mailed to families, GBOE website, Family Academic Evening Programs, District Consortium, Committee Meetings, Gradebook updates in Parent Portal	Principal, Teachers, District tech department, Supervisors of Curriculum, HSA executive committee, School Safety Committee	Sept.- June Day and Evening meeting times	Flyers, Website	Sign in Sheets

4. The Washington Irving School #4 will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

Activity/Task (What will be done)	Staff responsible	Timeline	Communication	Accountability
HSA Meetings, Surveys, Open Communication through email system, Parent Portal, Parent/Teacher Conferences, At Risk Conferences, IRS meetings, Classroom Events, guest Readers, Guest Speakers	Principal, Executive Committee, Community volunteers, Staff, data team, CST member assigned to IRS, District Technology Team	September- June	Flyers, Website, Communication system	Sign in Sheets

5. Note: If the school-wide program plan under section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency.

COMPACT: SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT 1118(d)

This compact was jointly developed with parents and staff of Washington Irving School #4. The Parents as well as the entire school staff and students will share in the responsibility for improved student achievement.

- Parents will support student learning by:
 - Monitoring attendance
 - Making sure that homework is completed
 - Monitoring amount of television children watches
 - Participating, as appropriate, in decisions relating to my children's education
 - Promoting positive use of children's extracurricular time
 - Staying informed about children's education and communicating with the school by promptly reading all notices from the school or the school district, either received by children or by mail, and responding as appropriate
 - Serving, to the extent possible, on policy advisory groups, such as school advisory or policy groups
- Staff will support student learning by:
 - Students will daily receive at least 80 minutes of reading instruction and at least 80 minutes of math instruction
 - Hold parent-teacher conferences (at least annually): The purpose of the conference will be to review the student report card and discuss academic successes and weaknesses.
 - Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows: Parents will be provided 3 interim reports as well as 3 report cards throughout the year.
 - Teachers will also use the student agenda on a daily basis to communicate with parents.
 - All Grades are maintained in Parent Portal for review.
- Students will support their own learning by:
 - Do my homework every day and ask for help when I needed
 - Read at least 20 minutes every day outside of school time
 - Give to parents or the adult who is responsible for my welfare all notices and information received by me from my school every day

BUILDING CAPACITY FOR INVOLVEMENT1118(e)

To ensure effective involvement

Provide assistance to parents in understanding such topics as

- Assessment Standards
- The requirements of Title I
- How to monitor their children’s progress
- How to work with educators to improve the achievement of their children

Activity/Task (What will be done)	Staff responsible	Timeline	Communication	Accountability
HSA Meetings, Back to School night, Parent Teacher conferences, Parcc results mailed to families, GBOE website, Family Academic Evening Programs, District Consortium, Committee Meetings, Gradebook updates in Parent Portal	Principal, Teachers, District tech department, Supervisors of Curriculum, HSA executive committee, School Safety Committee	September-June Day and Evening meeting times	Flyers, Website	Sign in Sheets

Foster parental involvement by providing materials and training, such as literacy training and using technology, as appropriate, to help parents work with their children to improve their children’s academic achievement.

Activity/Task (What will be done)	Staff responsible	Timeline	Communication	Accountability
HSA Meetings, Parent trainings, Academic Evenings	Computer staff, Committee staff	September-June	Flyers, Website, Communication systems	Sign in sheets

Educate teachers, student services personnel, principals, and other staff on the value and utility of contributions of parents, and in how to reach out to and communicate and work with parents as equal partners. Actions should include how to implement and coordinate parent programs and build ties between parents and schools:

Activity/Task (What will be done)	Staff responsible	Timeline	Communication	Accountability
School Safety Committee surveys, Faculty Meetings, Grade Levels	Principal, ABS	September-June	Email system	Agendas, Sign in Sheets

Coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home (to the extent feasible and appropriate). Possible programs include Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The schools program must help teachers, principals, and other staff work well with parents. The school will also develop other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children:

Activity/Task (What will be done)	Staff responsible	Timeline	Communication	Accountability
POAC Meetings, District Preschool Program, GCN Trainings, Home and School Meetings	Principal, Teachers and Pre School Administration	September-June	Flyers, Website, Communication systems	Sign in sheets

Ensure that information related to the school and parent programs, meetings, and other activities is sent to parents of participating children in a format and language the parents can understand:

Activity/Task (What will be done)	Staff responsible	Timeline	Communication	Accountability
Staff translators where applicable, CST meetings with translators as needed, Title 1 paperwork sent home in multiple languages.	Principal, Teachers, HSA Executive Committee, Child Study Team and Federal Program Supervisors	September-June	Flyers, Website, Communication systems	Sign in sheets

Provide reasonable support for parental involvement activities as parents may request.

Activity/Task (What will be done)	Staff responsible	Timeline	Communication	Accountability
HSA Meetings, Parent/Teacher meetings	Principal, Teachers, HSA Executive Committee	September-June	Flyers, Website, Communication systems	Sign in sheets

ACCESSIBILITY 1118(f) In carrying out the parental involvement requirements of this part, districts and schools, to the extent practical, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including information and school reports in a format and to the extent practical, in a language such parents can understand.

Activity/Task (What will be done)	Staff responsible	Timeline	Communication	Accountability
HSA Meetings, Parent/Teacher meetings	Principal, Teachers, HSA Executive Committee, Child Study Team and Federal Program Supervisors	September-June	Flyers, Website, Communication systems	Sign in sheets

District Policy Adopted May 2006

Signature	Name	Title	Date
	Jeffrey B Wilson	Principal	9/18/18
	Debbie Fucile	Parent	9/18/18
	Jennifer Ness	Teacher	9/18/18
	Robin Gibson	Teacher	9/18/18
	Stacey Ann Bennet	Parent	9/18/18
	PO Robert Napolitano	Community Member	9/18/18